

# Summary of Services...

## Profit Improvement

- Business freedom
- Business growth advice
- Business performance tracker
- Business plans & budgets
- Cash flow forecasts

## Payroll

- Completion of weekly, bi-weekly, monthly payroll
- Submission of PAYE, RTI returns
- PAYE healthcheck
- CIS returns
- Auto enrolment

## Compliance

- Accounts
- Annual accounts preparation
- Audits
- Personal tax return
- Corporation tax return
- Annual return companies house

## Tax Savings

- Tax planning - personal & corporate
- VAT healthcheck
- VAT planning
- Capital gains tax planning
- Income tax high wealth schemes

## Accountancy Software

- Xero
- Sage
- Quickbooks
- We sell, install, train and advise on all of the above

## A Helpful Hand

- VAT bookkeeping, accounting software
- Completion of VAT returns
- Advice on which VAT scheme to use
- Bookkeeping/software advice
- VAT registration/deregistration
- Virtual Finance Office

## Buying and selling businesses

- Due diligence
- Marketing of business sale
- Advice re-sale & purchase strategies
- Business valuations

## Something Extra

- Banking & Finance
- Personal financial planning
- Grant funding
- International Tax advice
- Probate
- Registered Office
- Tax investigation & disputes including fee protection insurance